



The Municipal Corporation of the Town of Fort Erie

BY-LAW NO. 40-09

[Click here for the Consolidated Fee Schedule](#)

**BEING A BY-LAW TO ESTABLISH FEES AND CHARGES FOR
VARIOUS SERVICES PROVIDED BY THE TOWN OF FORT ERIE
(AND TO AMEND BY-LAWS 126-87, 221-87, 141-92, 143-92, 252-92,
57-93, 181-93, 49-96, 27-97, 29-97, 119-97, 185-2000, 127-05, 217-05, 133-06,
89-07 and 186-08, AND TO REPEAL BY-LAWS 45-97, 143-97, 250-2002,
54-04, 19-05, 96-05, 78-06, 80-07, 13-08, 172-08)**

WHEREAS Section 391 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides a municipality to impose fees and charges on persons, for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board, and for the use of its property including property under its control, and

WHEREAS By-law No. 240-96, as amended, establishes rates, fees and charges for water and sewer services and procedures for billing and collection, and

WHEREAS By-law No. 139-04, as amended, establishes development charges for the Town of Fort Erie, and

WHEREAS the Municipal Council of the Town of Fort Erie has from time to time, established various other fees and charges for information, services, activities and use of Town facilities and property, and

WHEREAS at the Council-in-Budget Committee Meeting held on February 11, 2009, the Municipal Council of the Town of Fort Erie approved Report No. CBC-07-01-09 authorizing changes to various fees and charges, annual indexing, and directing staff to prepare an annual consolidated fee schedule for staff use, and

WHEREAS the Municipal Council of the Town of Fort Erie deems it desirable to enact a comprehensive by-law including previously established fees which remain unchanged and establishing and requiring the payment of the approved increased and new fees for information, services, activities and use of Town facilities and property, excluding water and sewer rates and charges which are established and adopted concurrently with the annual Budget, and development charges, and

NOW THEREFORE the Municipal Council of the Town of Fort Erie hereby enacts as follows:

1. **THAT** the fees and charges as set out in the Schedules identified below form part of this by-law and are hereby authorized, approved and established.

Community & Development Services

Schedule "CDS-A" Building Permit Fees & Charges

Schedule "CDS-B" Lot Grading, Sidewalk Repair & Tracking of Construction Debris Deposits

Schedule "CDS-C" Planning Applications, Development Related Services & Committee of Adjustment Application Fees

Schedule "CDS-D" Plumbing Fees

Community Gaming Development Corporation

Schedule “CGDC-A” – Gaming Licences

Fire Services

Schedule “FIRE-A” False Alarm Charges

Schedule “FIRE-B” Service Charges

Financial Services

Schedule “FS-A” General Fees & Charges

Schedule “FS-B” Tax Registration Proceedings

Infrastructure Services

Schedule “IS-A” Advertising Fees – Leisureplex & Crystal Ridge Arena

Schedule “IS-B” Arena Rental Fees

Schedule “IS-C” Bay Beach Parking Fees

Schedule “IS-D” Cemetery Fees

Schedule “IS-E” Culvert, Curb Cut/Fill & Catch Basin Fees

Schedule “IS-F” Other Facility Rental Fees

Schedule “IS-G” Point Abino Lighthouse Tour Fees

Schedule “IS-H” Weed Cutting Fees

Legal & Legislative Services

Schedule “LLS-A” Business Licensing Fees

Schedule “LLS-B” Dog Licensing Fees and Charges

Schedule “LLS-C” Fees for Services under the *Vital Statistics Act*

Schedule “LLS-D” Fees for Services under the *Commissioner for Taking Affidavits Act*

Schedule “LLS-E” Fees for Miscellaneous Services

2. **THAT** the fees and charges listed in the attached Schedules forming part of this by-law are inclusive of all applicable Federal and/or Provincial Taxes. No adjustment shall be made to such fees in the event of a reduction or increase in the applicable taxes, save and except that reductions or increases in the applicable taxes relating to cemetery fees prescribed in Schedule “IS-D” shall be automatically adjusted to reflect such changes.
3. **THAT** except as otherwise provided in the Schedules attached hereto and forming part of this by-law, the fees provided for in this by-law shall be automatically adjusted as follows:
 - (i) those fees and charges identified for automatic annual increases based on the Statistics Canada *Consumer Price Index* (CPI) shall be automatically adjusted on January 1st, 2010 and on January 1st in every year thereafter by the Director of Financial Services / Treasurer in an amount, and rounded up or down, as deemed appropriate, based on the 12 months to September 30th Statistics Canada *Consumer Price Index*, and
 - (ii) those fees and charges identified for automatic annual increases based on the Statistics Canada Quarterly, *Construction Price Statistics* (CPS), shall be automatically adjusted on January 1st, 2010 and on January 1st in every year thereafter by the Director of Financial Services / Treasurer in an amount, and rounded up or down, as deemed appropriate, based on the last available quarter Statistics Canada Quarterly, *Construction Price Statistics*, and

provided further, that the Director of Financial Services / Treasurer may consider previous index changes, and previous fee adjustments or non-adjustments, and the Director of Financial Services / Treasurer shall inform Council of these annual adjustments, and this By-law and the Schedules attached hereto shall be deemed to have been amended accordingly.

4. **THAT** no request by any person for any information, services, activity or use of Town facilities or property described in the attached Schedules forming part of this by-law shall be processed or provided by any Town employee, unless and until the person requesting the information, services, activity or use of Town facilities or property, has paid the applicable fee or charge in the prescribed amount, except, in appropriate circumstances, bills may be required to be sent to the person following the completion of the work, information, services, activity or use of Town facilities or property, in which case the fee will then be due and payable.
5. **THAT** an annual consolidated schedule of fees and charges including applicable automatic annual increases as provided for in the Schedules to this by-law, shall be prepared by the Director of Financial Services / Treasurer or designate, for staff use.
6. **THAT** in the event that any part of this by-law, including any part of the Schedules attached hereto, is determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the by-law shall be severable and that the remainder of this by-law including the remainder of the Schedules, as applicable, shall continue to operate and be in full force and effect.
7. **THAT** this by-law shall be known as the **“Fees and Charges By-law”**.
8. **THAT** the following by-laws are hereby amended or repealed as follows:

Community & Development Services

- 8.1 (a) Schedule “A” to **By-law No. 181-93** as amended, being a by-law to **“Regulate the Issuance of Building Permits for Construction, Change in Use and Demolition Permits”** is repealed.
- (b) Section 4 Subsection 4.1 of said By-law No. 181-93 as amended, is repealed and the following section substituted therefor:

“4.1 **Building Permit Fees and Charges** shall be as established in **Schedule “CDS-A”** of By-law No. 40-09 as amended or superseded from time to time, and **Plumbing Fees** shall be as established in **Schedule “CDS-D”** of By-law No. 40-09 as amended or superseded from time to time, and are due and payable prior to issuance of a permit.”
- (c) **By-law No. 96-05** and **By-law No. 78-06** amending By-law No. 181-93 are repealed.
- 8.2 (a) Section (2) (a) of By-law No. 143-92 as amended, being a by-law to **“Establish Fees for Driveway Curb Cuts and Curb Fills As Well As Deposits for Sidewalk Repair and Tracking of Construction Debris on the Highways of the Town”** is repealed and the following substituted therefor:

- “(2) (a) every property owner, if applicable, shall submit a deposit (Sidewalk Repair Deposit) in an amount as established in **Schedule “CDS-B”** of By-law No. 40-09 as amended or superseded from time to time, as a sidewalk repair deposit to cover costs of damages which may occur due to construction to any sidewalks on the highways of the town of Fort Erie.”
- (b) Section (2) (b) of said By-law No. 143-92 as amended, is repealed and the following substituted therefor:
- “(2) (b) every property owner, if applicable, shall submit a deposit (Tracking of Construction Debris Deposit) in an amount as established in **Schedule “CDS-B”** of By-law No. 40-09 as amended or superseded from time to time, to cover costs of cleanup by the Town of Fort Erie in the event building materials, waste or soil is spilled or tracked onto the public streets by vehicles going to or coming from the subject land during the course of the erection, alteration, repair or demolition thereon.”
- 8.3 (a) Schedule “1” to Schedule “A” of **By-law No. 252-92** as amended, being a by-law to **“Adopt a Lot Grading and Drainage Policy for the Town of Fort Erie”** is repealed.
- (b) All references to “(*) SEE SCHEDULE “A”” in said By-law No. 252-92 as amended, are repealed and the following substituted therefor:
- “as established in **Schedule “CDS-B”** of By-law No. 40-09 as amended or superseded from time to time.”
- 8.4 (a) **By-law No. 13-08** being a by-law to **“Establish the Committee of Adjustment Application Processing Fees”** and **By-law No. 172-08** being a by-law to **“Establish a Tariff of Fees for the Processing of Planning Applications”** are repealed.
- (b) The tariff of fees for processing **Planning Applications, Development Related Services & Committee of Adjustment Application Fees** are hereby established as set out in **Schedule “CDS-C”** attached to and forming part of this by-law.

Community Gaming Development Corporation

- 8.5 (a) Subsection 1. of Section 8.4 “Fees” of Schedule “A” to **By-law No. 185-2000** as amended, being a by-law to **“Establish a Gaming Policy for the Town of Fort Erie and to Delegate the Administration to the Community Gaming Development Corporation”**, is repealed and the following substituted therefor:
- “1. An appeals application fee shall be as established in **Schedule “CGDC-A”** of By-law No. 40-09 as amended or superseded from time to time. This fee **is payable to the Town and** refundable if the applicant’s appeal is successful.

- (b) Subsection 2 of Section 16.0 “Fees” of Schedule “A” to said By-law No 185-2000 as amended, is repealed and the following substituted therefor:

“2. The licence fees shall be as established in **Schedule “CGDC-A”** of By-law No. 40-09 as amended or superseded from time to time.”

Fire Services

- 8.6 (a) **By-law No. 143-97**, being a by-law to “**Establish and Adopt a Tariff of Fees for Fire Department Inspections and Requests for Information Related Thereto**” is repealed.
- (b) The fees for **Fire Services “False Alarm Charges”** are hereby established as set out in **Schedule “FIRE-A”** and “**Service Fees and Charges**” as set out in **Schedule “FIRE-B”** attached to and forming part of this by-law.

Financial Services

- 8.7 (a) **By-law No. 45-97** as amended, being a by-law to “**Authorize Certain Finance Department Administration Fees**” is repealed.
- (b) The **General Fees and Charges for Financial Services** are hereby established as set out in **Schedule “FS-A”** attached to and forming part of this by-law.
- 8.8 (a) Appendix “2” to Schedule “A” of **By-law No. 127-05**, being a by-law to “**Adopt a Tax Collection Policy for the Town of Fort Erie**” is repealed.
- (b) Subsection .2 of Section 1.8 of said By-law No. 127-05 is repealed and the following substituted therefor:
- “2. The Schedule of Fees for tax registration proceedings shall be as established in **Schedule “FS-B”** of By-law No. 40-09 as amended or superseded from time to time.”

Infrastructure Services

- 8.9 (a) Schedule “B” to **By-law No. 29-97** as amended, being a by-law to “**Authorize the Entry into Agreements for Advertising Space at the Leisureplex and West End Arena**” is repealed.
- (b) Section 2 of said By-law No. 29-97 as amended, is repealed and the following section substituted therefor:
- “2. **THAT** this by-law shall be the sole authority for the Manager of Facilities and Cemeteries of the Corporation of the Town of Fort Erie to enter into Agreements in the form of Schedule “A” annexed hereto with any person wishing to contract for advertising space at the Leisureplex and the Crystal Ridge Arena in accordance with the rates established in **Schedule “IS-A”** of By-law No. 40-09 as amended or superseded from time to time, including those agreements executed by licensee(s) prior to the passage of this by-law.”

- 8.10 (a) By-law No. 250-2002 as amended, being a by-law to “**Establish User Fees for the Parks and Leisure Services Department**” is repealed.
- (b) The fees for **Arena Rentals** are hereby established as set out in **Schedule “IS-B”** attached to and forming part of this by-law.
- (c) The fees for **Facility Rentals** other than arenas are hereby established as set out in **Schedule “IS-F”** attached to and forming part of this by-law.
- 8.11 Section 2 (a) of **By-law No. 133-06**, being a by-law to “**Establish and Regulate a Municipal Parking Lot, to Restrict Parking and to Amend Traffic By-law No. 2000-89 and Parks and Beaches By-law No. 119-03 – Bay Beach**” is repealed and the following section substituted therefor:
- “(a) in accordance with the rates established in **Schedule “IS-C”** of By-law No. 40-09 as amended or superseded from time to time.”
- 8.12 (a) Schedules “C” and “C.1” to **By-law No. 57-93** as amended, being a by-law to “**Regulate and Control the Operations and Care of Cemeteries in the Town of Fort Erie and to Establish a Schedule of Fees for Services in connection with the Operation and Maintenance of Cemeteries**” are repealed.
- (b) “Part L” Schedule of Rates “Section 162” of said By-law No. 57-93 as amended, is repealed and the following section substituted therefor:
- “Section 162.
- The Schedule of Fees applicable to the Cemeteries, interments in them and administration of them, shall be as established in **Schedule “IS-D”** of By-law No. 40-09 as amended or superseded from time to time.”
- 8.13 Section (8) of **By-law No. 141-92** being a By-law to “**Establish a Policy for the Installation of Culverts within a Drain, Ditch or Watercourse Situated on a Highway in the Town of Fort Erie**” is repealed and the following section substituted therefor:
- “(8) The rate for the installation of driveway entrance culverts shall be as established in **Schedule “IS-E”** of By-law No. 40-09 as amended or superseded from time to time.”
- 8.14 (a) Subsection (a) of Section (1) of **By-law No. 143-92** as amended, being a by-law to “**Establish Fees for Driveway Curb Cuts and Curb Fills As Well As Deposits for Sidewalk Repair and Tracking of Construction Debris on the Highways of the Town**” is repealed and the following substituted therefor:
- “(1) (a) **THAT** all curb cuts/curb fills shall be performed by the Town of Fort Erie at the expense of the property owner based on the fee established in **Schedule “IS-E”** of By-law No. 40-09 as amended or superseded from time to time.”
- (b) Subsection (b) of Section (1) of said By-law No. 143-92 as amended, is repealed.

- (c) Subsection (c) of Section (1) of said By-law No. 143-92 shall be re-numbered Subsection (b).
- 8.15 (a) **By-law No. 54-04** being a by-law to “**Establish Point Abino Lighthouse Tour Fees**” is repealed.
- (b) The fees for **Point Abino Lighthouse Tours** are hereby established as set out in **Schedule “IS-G”** attached to and forming part of this by-law.
- 8.16 (a) **By-law No. 80-07** being a by-law to “**Establish Weed Cutting Rates for Private Lots**” is repealed.
- (b) The fees for **Weed Cutting** are hereby established as set out in **Schedule “IS-H”** attached to and forming part of this by-law.

Legal & Legislative Services

- 8.17 (a) “Part 5 – Fees” Section 5.1 of **By-law No. 217-05** as amended, being a by-law to “**Licence and Regulate Various Businesses in the Town of Fort Erie**” is repealed in its entirety and the following section substituted therefor:

“PART 5 – FEES

5.1 (a) The sums of money set out in **Schedule “LLS-A”** of By-law No.40-09 as amended or superseded from time to time, are hereby fixed as the licence fees and shall be paid before the issue or renewal of any licence. Unless otherwise specified, the fees shown are for the current calendar year and are due and payable by January 31st of the licence year.

(b) A late payment charge shall be added to the licence fee for those renewal applications received after January 31st in the current licence year in the amount established in **Schedule “LLS-A”** of By-law No. 40-09 as amended or superseded from time to time.”

- (b) Section 3 “Licence Fee” of Schedules “1”, “2”, “4”, “5”, “6”, “7”, “8”, “9”, “10” to said By-law No. 217-05 as amended, are repealed and the following section substituted therefor:

“3. LICENCE FEE

The annual licencing fee shall be as established in **Schedule “LLS-A”** of By-law No. 40-09 as amended or superseded from time to time.”

- (c) Section 4 “Licence Fee” of Schedule “3” to said By-law No. 217-05 as amended, are repealed and the following section substituted therefor:

“4. LICENCE FEE

The annual licencing fee shall be as established in **Schedule “LLS-A”** of By-law No. 40-09 as amended or superseded from time to time.”

- (d) Subsection 3.1 of Section 3 “Licence Fee” of Schedule “11” to said By-law No. 217-05 as amended, are repealed and the following section substituted therefor:

“3.1 The annual licencing fee shall be as established in **Schedule “LLS-A”** of By-law No. 40-09 as amended or superseded from time to time.”

- 8.18 (a) Section 8 of Part III – “Licensing” of **By-law No. 119-97** as amended, being a by-law to **“Regulate, Restrict and Prohibit the Keeping and Running at Large of Dogs, in the Town of Fort Erie”** is repealed and the following substituted therefor:

“Where a transfer of a licensed dog or dogs is effected, a licence shall be re-registered forthwith and the fee for re-registration shall be as established in **Schedule “LLS-B”** of By-law No. 40-09 as amended or superseded from time to time.”

- (b) Subsections (a), (b) and (c) of Section 11 of Part III – “Licensing” of said By-law No. 119-97 as amended, are repealed and the following section substituted therefor:

“11. (a) Licence fees shall be paid to the license agent by the person obtaining the licence at the time the licence is issued as established in **Schedule “LLS-B”** of By-law No. 40-09 as amended or superseded from time to time.”

- (c) Subsection (d) of Section 11 of Part III – “Licensing” of said By-law No. 119-97 as amended, is repealed and the following section substituted therefor:

“(b) Every person who, while a bona fide resident of another municipality in Ontario obtains a dog licence from such municipality for the then current year and later in such year becomes resident of the Town of Fort Erie, shall upon presentation of the current licence receipt by such other municipality for such dog and issuance of a licence under this by-law, pay an annual licence fee as established in **Schedule “LLS-B”** of By-law No. 40-09 as amended or superseded from time to time, for such year provided that this paragraph shall not apply in the event that prior to the issuance of a valid licence or licence renewal under Section 10 herein, such dog is to be found running at large and/or such dog is claimed by the owner after having been impounded for running at large, at which time the regular licence fee shall be applied.”

- (d) Subsection (e) of Section 11 of Part III – “Licensing” of said By-law No. 119-97 as amended shall be re-numbered subsection (c).

- (e) Subsection (b) of Section 13 of Part III – “Licensing” of said By-law No. 119-97 as amended, is repealed and the following section substituted therefor:

“The application shall be accompanied by proof that the current year’s licence fee has been paid and payment of a fee as established in **Schedule “LLS-B”** of By-law No. 40-09 as amended or superseded from time to time, paid to the licence agent.

- (f) Section 25 of Part V – “Impounding” on Page 7 of said By-law No. 119-97 as amended, is repealed and the following section substituted therefor:

“The owner of a dog that has been impounded shall, upon application to the Poundkeeper, claim the dog before the Poundkeeper is entitled to dispose of the dog according to the provisions of Section 27 and shall compensate the Poundkeeper for boarding expenses incurred, in the amounts established in **Schedule “LLS-B”** of By-law No. 40-09 as amended or superseded from time to time.”

- (g) That Section 25 of Part V – “Impounding” on Page 8 of said By-law No. 119-97 as amended, is repealed.

- (h) Section 26 of Part V – “Impounding” of said By-law No. 119-97 as amended, is repealed and the following section substituted therefor:

“In addition to the costs referred to in Section 25, the cost of other services performed by the Pound shall be at the rates as established in **Schedule “LLS-B”** of By-law No. 40-09 as amended or superseded from time to time.”

- 8.19 (a) **By-law No. 19-05**, being a By-law to amend and repeal certain by-laws “**(Fee for Services for Clerk’s and Corporate Services Departments)**” is repealed.

- (b) The tariff of fees for Services under the *Vital Statistics Act*, as amended or replaced from time to time, are hereby established as set out in **Schedule “LLS-C”** attached to and forming part of this by-law.

- (c) The tariff of fees for Services under the *Commissioner for Taking Affidavits Act*, as amended or replaced from time to time, are hereby established as set out in **Schedule “LLS-D”** attached to and forming part of this by-law.

- 8.20 Section 5 of **By-law No. 49-96** as amended, being a by-law to “**Establish an Environmental Information Request Procedure and to Establish Fees**” is repealed and the following substituted therefor:

“(5) **THAT** a cost recovery fee shall be as established in **Schedule “LLS-E”** of By-law No. 40-09 as amended or superseded from time to time.”

- 8.21 (a) Section 4 of **By-law No. 27-97** as amended, being a by-law to “**Establish the Property Information Status Report (PISR) System and to Establish Fees**” is repealed and the following substituted therefor:

“4. **THAT** the fee structure for the PISR shall be as established in **Schedule “LLS-E”** of By-law No. 40-09 as amended or superseded from time to time.”

- (b) Section 5 of said By-law No. 27-97 as amended, is repealed and the following substituted therefor:

“4. **THAT** the extraneous flow inspections carried out under the extraneous flow program in concert with the PISR shall be removed from this process. However, if an inspection is requested, the fee shall be as

established in **Schedule “LLS-E”** of By-law No. 40-09 as amended or superseded from time to time.”

- 8.22 Section B of **By-law No. 126-87**, being a by-law to **“Adopt a Shoreline Dock Policy”** is repealed and the following substituted therefor:

“B. PERMIT FEE

- (a) The permit fee shall be as established in **Schedule “LLS-E”** of By-law No. 40-09 as amended or superseded from time to time, and shall be paid by the permit holder.”

- 8.23 Section 3 of **By-law No. 221-87** being a by-law to **“Establish a Policy for Requests for Information from the Public and to Affix a Rate Thereto”** is repealed and the following substituted therefor:

“(3) That the rates to be charged for copies shall be as established in **Schedule “LLS-E”** of By-law No. 40-09 as amended or superseded from time to time.”

- 8.24 Section 7.4 of **By-law No. 186-08** being a by-law to **“Prescribe Standards for the Maintenance and Occupancy of Property within the Town of Fort Erie”** is repealed and the following substituted therefor:

“7.4 Certificate of Compliance

Upon request and payment of a fee as established in **Schedule “LLS-E”** of By-law No. 40-09 as amended or superseded from time to time, and following an inspection of the property the Officer shall issue to an Owner a certificate respecting the Property’s compliance or non-compliance with the provisions of this By-law.”

- 8.25 (a) Appendix “1” to Schedule “A” of **By-law No. 89-07** being a by-law to **“Adopt a Policy for Encroachments on Municipal Road Allowances”** is repealed.

- (b) Section 3 of said By-law No. 89-07 is repealed and the following substituted therefor:

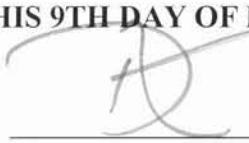
“3. **THAT** the administration fees and annual fees for encroachment agreements are authorized, approved and adopted in the amounts as set out in **Schedule “LLS-F”** of By-law No. 40-09 as amended or superseded from time to time.”

9. **THAT** where any by-laws or amendments have been repealed with respect to the payment of fees for information, services, activities and use of Town facilities and property, same are hereby recognized to be in force and effect at that time and to continue in effect for collection purposes.

10. **THAT** any provision of any other by-law of the Town of Fort Erie that is inconsistent with this by-law shall be of no force or effect.

11. THAT pursuant to the provisions of Sections 23.1 to 23.5 inclusive of the Municipal Act, 2001, as amended, the Clerk of the Town of Fort Erie is hereby authorized to effect any minor modifications or corrections solely of an administrative, numerical, grammatical, semantical or descriptive nature or kind to this by-law or its schedules as such may be determined to be necessary after the passage of this by-law.

READ A FIRST AND SECOND TIME THIS 9TH DAY OF MARCH, 2009.

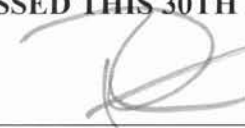


MAYOR



CLERK

READ A THIRD TIME AND FINALLY PASSED THIS 30TH DAY OF MARCH, 2009.



MAYOR



CLERK

I, Carolyn J. Kett, the Clerk, of The Corporation of the Town of Fort Erie hereby certifies the foregoing to be a true certified copy of By-law No. 40-09 of the said Town. Given under my hand and the seal of the said Corporation this day of _____, 2009.

SCHEDULE "CDS-A"

to By-law 40-09

COMMUNITY & DEVELOPMENT SERVICES

Building Permit Fees & Charges

The *Building Code Act*, S.O. 1992, c.23, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall be adjusted annually based on the Statistics Canada Quarterly, *Construction Price Statistics (CPS)*.

Building Classifications and Fee Charges	Building Permit Fees	
	Cost (per square foot)	Flat Rate
Group A Assembly Occupancies School, church, restaurants, daycare, hall, transit, recreation facility Owner/Leasehold renovations	\$1.09 \$0.73	
Group B Institutional Occupancies Hospital, retention facility, nursing home, etc. Owner/Leasehold renovations	\$1.23 \$0.82	
Group C Residential Occupancies One family, semi detached, multiple unit dwelling, hotels, motels, etc.	\$0.87	
Group D Business/Personal Services Occupancies Office, bank, medical office, etc. Owner/Leasehold renovations	\$1.03 \$0.69	
Group E Mercantile Occupancies Store, shopping mall, plaza, shops, markets, retail, etc. Owner/Leasehold renovations	\$0.84 \$0.56	
Group F Industrial Occupancies Industrial Mall, Shop, etc. Industrial building with no partitions Owner/Leasehold renovations	\$0.74 \$0.56 \$0.56	
Special Categories/Occupancies Farm building, greenhouses Air Supported structures Tent, temporary fabric structure Multiple tents, same property	\$0.16 \$0.16	\$120.00 \$240.00
Miscellaneous Residential Garage, carport, covered deck/porch, (Flat Rate) Uncovered deck/porch, shed/accessory building (Flat Rate) Sunroom/solarium	\$0.68	\$100.00 \$60.00

Schedule "CDS-A" Page 2

Alterations - Group C Residential		
Unfinished basement (new foundation and crawl space)	\$0.36	
Roof structure (replace roof or add new roof)	\$0.16	
Gut renovations	\$0.74	
Interior Alterations	\$0.44	
Finished Basement	\$0.57	
Fireplace, woodstove (Flat rate)		\$60.00
Demolitions		
Building less than 3,000 sq.ft.		\$60.00
Other demolitions	\$0.06	
Pools		
Public pool		\$260.00
Inground pool		\$100.00
Above ground pool		\$60.00
Change of Use		
Change of use of a building or part thereof where construction required.		\$100.00
Occupancy		
Authorize occupancy of an unfinished building or part thereof		\$190.00
Transfer		
Transfer of permit to new owner		\$72.00
Designated Structure		
Retaining wall, pedestrian bridge, crane, runway (per \$1000 value or minimum fee)		\$1.41
Communication tower		\$260.00
Other designated structure		\$100.00
Septic System Inspection Program/Fee Schedule		
Sewage System Application:		
Less than 10,000 litres per day - new-reconstruct		\$640.00
Less than 10,000 litres per day - minor repair		\$260.00
Holding tank		\$130.00
All other systems		\$390.00
Decommissioning of Existing System Inspection fee		\$160.00
Special Requests		
Preliminary site inspection prior to application		\$160.00
Non-routine inspections after hours		\$160.00
Miscellaneous Permits		
Moving (Relocation of Building)		\$60.00
Sign (OBC requirements)	\$0.77	
Gasoline/Oil Storage Tanks/Fuel Pumps		\$60.00
Minimum permit fee		
Reinspection when previous inspection not remedied		\$60.00
Compliance Letter		\$60.00
Revision or amendment to a permit (cost per hour)		\$39/hr

SCHEDULE “CDS-B”

to By-law 40-09

COMMUNITY & DEVELOPMENT SERVICES

Lot Grading, Sidewalk Repair & Tracking of Construction Debris Deposits

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

Sidewalk Repair Deposit	\$500.00
Tracking of Construction Debris Deposit	\$500.00
Subdivider’s Grading Deposit	(a) \$200.00 per lot or \$1,000.00 per acre of blocks within the Plan of Subdivision. (b) Maximum deposit of \$20,000.00 for the entire Subdivision or Phase.
Lot Grading Deposit	(a) \$2,500.00 per lot. (b) A \$2,500.00 lot grading deposit is required at the time of the building permit application.
Revisions to Lot Grading Plan Deposit	(a) Submissions of the proposed Lot Grading Plan shall be accompanied with a lot grading deposit in the amount of \$300.00.
Grading Deposit Transfer Fee	\$50.00

Security

(a) Notwithstanding the Lot Grading Deposit and Revisions to Lot Grading Plan Deposit established above, any Builder building homes in the Town of Fort Erie may submit an Irrevocable Standby Letter of Credit to the Corporation of the Town of Fort Erie in the amount of Ten Thousand Dollars (\$10,000) plus a cash deposit of Five Thousand Dollars (\$5,000) which:

- (i) may be drawn down to cover the cost of lot grading, and
- (ii) shall be the only deposit required of such home builder irrespective of the number of homes or residential lots being developed at any given time by that Builder, and
- (iii) shall also suffice for any damage to sidewalks, curb cuts or spillage of debris on Town highways that may be required under the provisions of By-law No. 143-92 as amended, and
- (iv) shall comply with provisions of the Town’s Tendering Policy By-law in force from time to time.

(b) When it is necessary for the Town of Fort Erie to draw upon the securities, the cash deposit shall be drawn upon first and the Builder shall replace the funds to ensure a cash security level of Five Thousand Dollars (\$5,000) at all times prior to the issuance of any permits.

SCHEDULE “CDS-C”

to By-law 40-09

COMMUNITY & DEVELOPMENT SERVICES

**Planning Applications, Development Related Services
& Committee of Adjustment Application Fees**

The *Planning Act*, R.S.O. 1990, c.p.13, as amended, provides municipalities with authority to establish and impose fees and charges.

Planning Applications & Development Related Services

PLANNING APPLICATION	FEE
Subdivision/Condominium Applications	\$6,890.00 Draft Plan Application, Plan of Condominium and Condominium Conversion \$1,060.00 Preliminary Plan Review & Circulation (discounted from full application) \$530.00 Re-circulation Fee
Legal Agreements Subdivision	\$3,710.00
Amendment to Subdivision Agreement	\$2,005.00 (plus legal costs)
Modification to Draft Approval	\$1,515.00 (no circulation) \$2,120.00 (with circulation)
Draft Plan Extension	\$530.00
Site Plan Application	\$3,180.00 commercial & multiple residential \$425.00 without Site Plan Agreement
Site Plan Revisions & Amendments	\$425.00 without Site Plan Agreement
Development Agreement Pre-servicing Agreement	\$2,175.00 (plus legal costs) To apply to Site Plan Agreements as well
Amendment to Site Plan or Development Agreement	\$1,060.00 (plus legal costs)
Assumption Agreement associated with a Plan of Condominium	\$1,060.00 (plus legal costs)
All other Assumption Agreement	\$200.00 (plus registration costs)
Zoning By-law Amendments	\$3,710.00
Official Plan Amendments	\$4,770.00
Combined Official Plan & Zoning Amendment	\$5,300.00
Removal of Part Lot Control Validation Order by-law Removal of Holding Provision Supplemental Administrative Report**	\$605.00

Schedule "CDS-C" Page 2

Deeming By-law	\$265.00
Conveyance of lands for reserves	\$105.00 (plus registration costs)
Easements	\$200.00 (plus registration costs)
Road Widening Conveyances	\$105.00 (plus registration costs)
Inspection and Compliance Letters (development, subdivision & site plan agreements)	\$210.00
Dedication of One Foot Reserves	\$200.00 (plus registration costs)
Partial Release of Subdivision/ Development Agreement	\$1,000.00 (plus registration costs)
Consent to Release restrictions, options, inhibiting orders	\$200.00 per consent (plus registration costs)
Servicing Agreement	\$2,175.00 (plus registration costs)
Lot Grading Agreement	\$1,060.00 (plus registration costs)

****Addendum to Technical Report**

If an Addendum to a Technical Report is required to address additional issues raised concerning an application, the applicant, prior to further consideration of the matter shall pay a fee of \$605.00 to the Town.

The **above fees** will be reviewed on an annual basis as part of the Budget Approval process.

The **following fees shall** be adjusted annually based on the Statistics Canada *Consumer Price Index* (CPI):

Committee of Adjustment Application Fees

Minor Variances	<p>\$620.00* (single, semi detached or duplex dwellings) OR</p> <p>\$1,290.00* (for constructing without building permit)</p> <p>\$830.00* (multiple dwellings, commercial and industrial) OR</p> <p>\$1,860.00* (for constructing without building permit)</p> <p>Full fee for first application plus 50% of fee per additional application. (Multiple applications within Plan of Subdivision/Condominium)</p>
Consents	<p>\$1,035.00* per lot and \$130.00 per easement (Residential)</p> <p>\$1,240.00* per lot and \$205.00 per easement (Commercial / Industrial)</p> <p>\$775.00* boundary adjustment</p> <p>\$130.00 deed certification</p>

Schedule "CDS-C" Page 3

Special Hearing	\$515.00
Adjournment Fee	50% of application fee
Request change in condition of Consent	\$310.00
	* Plus surcharge of \$10.00 for Lot Identification Poster

All Planning & Committee of Adjustment Applications

Ontario Municipal Board Appeals & Hearings (with Council support)	\$2,120.00 (plus all planning, engineering and legal fees) * <i>See below</i>
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* If an Ontario Municipal Board Appeal is lodged as a result of a By-law and/or Approval of the Council or Committee of Adjustment arising from any application listed above, a fee of \$2,120.00 shall be paid to the Town by the applicant within 14 days after the date of the notice of Appointment of Hearing. The applicant must also remit to the Town all costs incurred by the Town in association with the appeal for planning, engineering and legal fees. Failure to submit the requisite fee may result in Council not appearing before the Ontario Municipal Board in support of the matter.

Notwithstanding the foregoing Tariff of Fees, the Council of the Town of Fort Erie and the Committee of Adjustment of the Town of Fort Erie may waive all or part of the prescribed fees where Council or the Committee is satisfied that it would be unreasonable to require payment and such waiving shall be at the sole discretion of the Council or the Committee.

SCHEDULE “CDS-D”

to By-law 40-09

COMMUNITY & DEVELOPMENT SERVICES

PLUMBING FEES

The *Building Code Act*, S.O. 1992, c.23, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall be adjusted annually based on the Statistics Canada Quarterly, *Construction Price Statistics (CPS)*.

Plumbing, Drain & Sewer Permit

i. Singe Family Dwellings	Flat rate \$51.00 plus applicable fees for storm building sewer, sanitary building sewer and waterline.
ii. Semi-Detached, Row Houses or other multiple residential where each individual unit has its own separate service.	Flat rate \$51.00 per unit plus applicable fees for storm building sewer, sanitary building sewer and waterline.
iii. Multiple dwellings and apartments, motels and any other residential units which are served by a single service.	Flat rate \$38.00 per unit plus applicable fees for storm building sewer, sanitary building sewer, waterline and internal storm leader.
iv. Commercial, industrial, government, institutional and any other building or structure not specifically provided for above.	\$64.00 fee plus additional \$5.00 per fixture plus applicable fees for storm building sewer, sanitary building sewer, waterline, internal rainwater leader.

Permit Fee for New:

Storm building sewer	\$38.00
Sanitary building sewer	\$38.00
Waterline/Service	\$38.00
Internal Rain Water Leader	\$19.00
Manhole or Catch Basin	\$19.00

Private surface water collection system for parking area or surrounding grounds.	Flat rate \$38.00 plus applicable manhole and catch basin fee.
Permit fee for alternation, relocation or extension of existing plumbing.	\$38.00 plus applicable fee for storm building sewer, sanitary building sewer, waterline.
Re-inspection fee due to faulty or defective work or due to work not being ready for inspection.	\$38.00 for each call back.

Fees for Connection to Watermain, Sanitary Sewer or Storm Sewer

a) Road Trench Cut Final Reinstatement Fees per Metre of Road Trench Cut – Applicable to all connection permits

Table 1	Single lot		Two lots side by side
	Single Service	Double Service	Two Double Service Trench
Road Surface			
Surface Treated	\$ 15.00	\$ 24.00	\$ 46.00
Cold Mix Asphalt (Seal with Surface Treatment)	\$ 15.00	\$ 24.00	\$ 46.00
Hot Mix Asphalt	\$120.00	\$179.00	\$337.00

Typical Example:

Fee to reinstate trench cut from installation of watermain and sanitary sewer connections across a 6.5m wide asphalt road: 6.5m x \$ 179.00/m = \$1,163.50

The following fees **shall not** be adjusted annually:

b) Connection to Regional Watermain or Sanitary Sewer

Permit fee payable to the Town prior to permit approval. The Town administers these applications on behalf of the property owner/builder/contractor.

- Connection to Regional Watermain Fee \$ 750.00
- Connection to Regional Sanitary Sewer Fee \$ 500.00

c) Water, Sanitary Sewer and Storm Sewer Service Connection Asphalt Cut of New Pavements

- Roads with new Asphalt Overlay (within 5 years) \$597.00
- Newly Reconstructed Roads (within 5 years) \$1,194.00

Fees set out in Sections a), b), and c) above shall be paid prior to permit approval.

SCHEDULE “CGDC-A”

to By-law 40-09

COMMUNITY GAMING DEVELOPMENT CORPORATION

Gaming Licences

Order-in-Council 1413/08 provides municipal councils with authority to issue licences for certain types of lottery schemes as may be specified by the Registrar and approved by the Minister and the maximum fees to be charged for the issuing of a licence are prescribed by the Registrar.

Description	Fee
Bingo – per event	\$133.00
Break-Open Tickets	3% of prizes per box
Media Bingo	3% of prizes
Raffle	3% of prizes with a minimum of \$10.00
Bazaar	3% of prizes / \$10.00 per wheel per day
Appeals Application Fee	\$100.00

SCHEDULE "FIRE-A"

to By-law 40-09

FIRE SERVICES

False Alarm Charges

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

First False Alarm	NO CHARGE - Fire Prevention to follow-up and determine why
Second False Alarm	NO CHARGE - Fire Prevention to follow-up and determine why and send a letter indicating potential financial implications
Third False Alarm	NO CHARGE - Final Notice sent by registered mail
Fourth False Alarm	Invoice for \$375.00
Fifth False Alarm	Invoice for \$475.00
Sixth False Alarm	Invoice for \$575.00
Seventh False Alarm	Invoice for \$675.00
Eighth False Alarm	Invoice for \$775.00
Ninth False Alarm	Invoice for \$875.00
Tenth False Alarm	Invoice for \$1,675.00
Each alarm after the Tenth	Invoice for \$1,675.00

The foregoing fees will only be implemented when it is determined by the Fire Chief of the Town of Fort Erie that the false alarms were preventable, improperly installed and/or maintained, or was a malicious act by an individual. The totals shall be calculated cumulatively, with each false alarm to be subtracted from the total, twelve (12) months after its occurrence.

SCHEDULE “FIRE-B”

to By-law 40-09

FIRE SERVICES

Service Fees & Charges

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

CATEGORY	DESCRIPTION	FEE
<i>File Search:</i>	Letters of Compliance	\$ 57.75
	Insurance Company Reports	\$ 57.75
	L.L.B.O. Letters of Compliance	\$ 57.75
<i>On Site Inspections:</i>	Residential	\$105.00
	Multi-units (apartments) (1-4 units)	\$162.75
	Each unit after 4 units (per unit)	\$ 31.50
<i>Commercial and Industrial:</i>	First 10,000 sq.ft. or any part thereof	\$136.50
	Additional 5,000 sq. ft. or part thereof	\$ 31.50
<i>Multi-Units (Hotel/Motel):</i>	1 – 10 units	\$162.75
	Over 10 units – per unit	\$ 31.50
<i>Photographs:</i>	3.5” x 5”	\$ 5.25 each
<i>Private Home Day Care:</i>	On Site	\$ 78.75
<i>Accreditation Inspections:</i>	Daycare Centres	\$ 78.75
	Nursing Homes	\$136.50
	Rest Homes	\$136.50
	Old Age Homes	\$136.50
<i>(Inspections that are required to be performed by the Fire Department pursuant to any Town of Fort Erie business licensing by-law in force from time to time, are not subject to the additional fees listed under Accreditation Inspections.)</i>		
<i>Public Hall Inspections and Occupant Loads:</i>		\$ 78.75
<i>Fireworks Inspections and Approval:</i>	Site Inspection shooting (per inspection)	\$ 78.75
	Site Inspection sale and storage (per inspection)	\$ 78.75
<i>Bingo Hall Issuance of Licence Inspections:</i>	Yearly	\$236.25
<i>Fire Suppression:</i>	Fire watch at suspicious fires (per hour)	\$ 52.50
	Clean up after a fire (not overhaul) (4 man crew)	\$210.00
<i>Securing Buildings:</i>		Cost recovery
<i>Response to Vehicle Fire or Extrication Non-Residents:</i>	Per vehicle – 1 st hour	\$393.75
	Per vehicle – 30 minutes	\$183.75
<i>Out of Control Fires:</i>	Per hour unit – 1 st hour	\$393.75
	Per 30 minutes	\$183.75
<i>Fire Prevention Assistance:</i>	Per hour	\$ 63.00
<i>Training Officers Assistance:</i>	Per hour	\$ 63.00

SCHEDULE "FS-A"

to By-law 40-09

<p style="text-align: center;">FINANCIAL SERVICES General Fees & Charges</p>
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The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

Description	Fee
Production of a hard copy of any tax and/or water account	\$15.00
Any cheque returned for non-sufficient funds (NSF) or payment stopped by the payor	\$26.25
Addition of charges to the tax roll (per charge added)	\$26.25

SCHEDULE “FS-B”

to By-law 40-09

FINANCIAL SERVICES

Tax Registration Proceedings

Section 385 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to fix a scale of costs to be charged as the reasonable costs of proceedings on the sale of land for tax arrears.

CATEGORY	DESCRIPTION	TOTAL
<u>COST A</u>	Preliminary work, registration of Tax Arrears Certificate to the expiry of the redemption period <i>Comprised of:</i> Preliminary work, title searches \$600.00 Registration of Tax Arrears Certificate \$200.00 Notification of interested parties \$200.00 Final notification \$200.00 Registration of cancellation certificate \$200.00	\$1,400.00
<u>COST B</u>	Preparation of Extension Agreement Includes legal fees for Town’s solicitor to review agreement	\$500.00
<u>COST C</u>	Sale by Sealed Public Tender (Improved properties and buildable vacant land) <i>Comprised of:</i> Advertising ➤ 4 weeks local paper @ \$125.00 \$500.00 ➤ once – Ontario Gazette \$200.00 Tender Administration \$250.00 Tender package preparation \$450.00 Registering Tax Deed \$250.00 Payment into District Court \$150.00	\$1,800.00
<u>COST D</u>	Sale by sealed Public Tender (Unbuildable vacant land) Shared cost of Sale by Public Tender Fee	\$1,800.00
<u>COST E</u>	Environmental Site Assessment costs associated with potential Environmental hazards (cost will vary from property to property)	Actual Cost

In instances where extensive, unusual or unanticipated problems result in the actual cost of the proceedings being considerably greater than the amount chargeable as indicated in the above fees, the Council of the Town of Fort Erie, upon recommendation by the Director of Financial Services / Treasurer, may by resolution, declare that the above fees shall not apply to such proceedings, whereupon the actual costs of the proceedings shall be charged.

SCHEDULE “IS-A”

to By-law 40-09

INFRASTRUCTURE SERVICES

Advertising Fees – Leisureplex & Crystal Ridge Arena

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

Type	Location	Rate
Rink Board	Kinsmen – Side A	\$650.00 per year
Rink Board	Kinsmen – Side C	\$250.00 per year
Rink Board	Jaycee	\$300.00 per year
Large Display Case		\$78.75 per month
Small Display Case		\$52.50 per month
Community Display Case	Front Foyer	\$500.00 per year
Donation Wall Plaque	Front Foyer	\$100.00 per Plaque

Advertising rates for display cases are negotiable upon approval through Council.

These rates apply to existing Town of Fort Erie advertising contracts with licensees, and do not apply to arena board advertising accounts contracted through Boardview Advertising or any other contractor.

SCHEDULE “IS-B”

to By-law 40-09

INFRASTRUCTURE SERVICES

Arena Rental Fees

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

Arena Ice Time Rental Rates									
Arena Facility	Youth Rate / Hour		Adult Rate / Hour			Other Rates / Hour			
	Prime Time (1)	Non-Prime Time (2)	Prime Time	Preferred Prime Time (3)	Non-Prime Time	Non-Resident	Summer Ice (4)	Pay As You Play (5)	Public Skate Room
Leisureplex Kinsmen Rink	\$118.00	\$58.00	\$164.00	\$143.00	\$83.00	\$175.00	\$179.00	\$5.00	\$57.00
Leisureplex Jaycee Rink	\$118.00	\$58.00	\$164.00	\$143.00	\$83.00	\$175.00	\$179.00	\$5.00	\$57.00
Crystal Ridge Arena	\$118.00	\$58.00	\$164.00	\$143.00	\$83.00	\$175.00	N/A	\$5.00	\$57.00

All hourly rates include a \$3.00 per hour Ice Resurfacing Machine Replacement Surcharge.

- (1) **Prime Time** hours occur in the Fall/Winter season (Labour Day to April 30) between the hours of 5:00 p.m. to 12:00 a.m. on weekdays and 6:00 a.m. to 12:00 a.m. on weekend days.
- (2) **Non-Prime Time** hours occur in the Fall/Winter season (Labour Day to April 30) between the hours of 6:00 a.m. to 5:00 p.m. on weekdays only.
- (3) **Preferred Adult Prime Time** hours occur in the Fall/Winter season (Labour Day to April 30) between the hours of 5:00 p.m. to 12:00 a.m. on weekdays and 6:00 a.m. to 12:00 a.m. on weekend days for high volume user groups that book over 100 hours of ice time per contract.
- (4) **Summer Ice** hours occur in the Spring/Summer (May 1st to Labour Day) for all hours of operation at the Leisureplex facility only.
- (5) **Pay As You Play** rates shall not be automatically adjusted annually.

Interest shall be charged on accounts remaining unpaid over 90 days from the date of invoice at a rate of 1.25% per month.

School Board Arena Ice Time Rental Rates – All Facilities	
9:00 a.m. to 4:00 p.m.	No charge
Sanctioned Hockey Tournament	\$58.00 per hour

Skybox Rental - Leisureplex	\$109.00 per event
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The following fees **shall not** be adjusted annually:

Public Skating – All Facilities		
Public Skating	Matinee	\$1.50 – per person
Public Skating	Evening	\$2.50 – per person

Public Skating rates, as scheduled in the Leisure Guide and Town website, apply to all arena facilities.

SCHEDULE “IS-C”

to By-law 40-09

INFRASTRUCTURE SERVICES

Bay Beach Parking Fees

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

\$2.00 per hour to a maximum of \$5.00 per day

SCHEDULE "IS-D"

to By-law 40-09

INFRASTRUCTURE SERVICES

Cemetery Fees

The *Cemeteries Act*, R.S.O. 1990, c.4, as amended, and Regulations thereto, provides owners of cemeteries with authority to establish price lists subject to approval by the Registrar.

RESIDENT RATES

Land Acquisition (Interment Rights per Grave Lot)

Description	Interment Rights	Care & Maintenance	Total Before GST	GST (5%)	Total
Adult Grave (Section G Greenwood)	\$327.60	\$218.40	\$546.00	\$27.30	\$573.30
Adult Grave (Section L Greenwood)	\$434.70	\$289.80	\$724.50	\$36.23	\$760.73
Adult Grave	\$378.00	\$252.00	\$630.00	\$31.50	\$661.50
Child Grave (1-9 Years)	\$132.30	\$88.20	\$220.50	\$11.03	\$231.53
Infant Grave (Under 1 Year)	\$63.00	\$42.00	\$105.00	\$5.25	\$110.25
Cremation	\$94.50	\$63.00	\$157.50	\$7.88	\$165.38
Cremation (Section L Greenwood)	\$217.35	\$144.90	\$362.25	\$18.11	\$380.36

Interment Charges (Opening & Closing)

* Includes \$10.00 Licensing Fee as per Cemeteries Act, R.S.O. 1990

Description	Total Before GST	GST (5%)	Total
Adult	\$472.50	\$23.63	\$496.13
Child (1-9 Years)	\$252.00	\$12.60	\$264.60
Infant (Under 1 Year)	\$126.00	\$6.30	\$132.30
Cremation (No Licence Fee)	\$157.50	\$7.88	\$165.38

Note: Opening charges do NOT include grass covering, lowering device or tent.
Regardless of age, if an adult case is used for a child, an adult fee will apply.

NON-RESIDENT RATES

Land Acquisition (Interment Rights per Grave Lot)

Description	Interment Rights	Care & Maintenance	Total Before GST	GST (5%)	Total
Adult Grave (Section G Greenwood)	\$554.40	\$369.60	\$924.00	\$46.20	\$970.20
Adult Grave (Section L Greenwood)	\$677.25	\$451.50	\$1,128.75	\$56.44	\$1,185.19
Adult Grave	\$617.40	\$411.60	\$1,029.00	\$51.45	\$1,080.45
Child Grave (1-9 Years)	\$302.40	\$201.60	\$504.00	\$25.20	\$529.20
Infant Grave (Under 1 Year)	\$151.20	\$100.80	\$252.00	\$12.60	\$264.60
Cremation	\$151.20	\$100.80	\$252.00	\$12.60	\$264.60
Cremation (Section L Greenwood)	\$277.20	\$184.80	\$462.00	\$23.10	\$485.10

Interment Charges (Opening & Closing)

* Includes \$10.00 Licensing Fee as per Cemeteries Act, R.S.O. 1990

Description	Total Before GST	GST (5%)	Total
Adult	\$724.50	\$36.23	\$760.73
Child (1-9 Years)	\$441.00	\$22.05	\$463.05
Infant (Under 1 Year)	\$220.50	\$11.03	\$231.53
Cremation (No Licence Fee)	\$241.50	\$12.08	\$253.58

Note: Opening charges do NOT include grass covering, lowering device or tent.
Regardless of age, if an adult case is used for a child, an adult fee will apply.

GREENWOOD COLUMBARIUM (48 Niche Dome Unit)

Level	Base Selling Price	Care & Maintenance	Wreathe	Opening & Closing	Selling Price Before GST	GST (5%)	Total
F	\$772.00	\$136.25	\$210.00	\$141.75	\$1,260.00	\$63.00	\$1,323.00
E	\$861.25	\$152.00	\$210.00	\$141.75	\$1,365.00	\$68.25	\$1,433.25
D	\$950.50	\$167.75	\$210.00	\$141.75	\$1,470.00	\$73.50	\$1,543.50
C	\$950.50	\$167.75	\$210.00	\$141.75	\$1,470.00	\$73.50	\$1,543.50
B	\$861.25	\$152.00	\$210.00	\$141.75	\$1,365.00	\$68.25	\$1,433.25
A	\$772.00	\$136.25	\$210.00	\$141.75	\$1,260.00	\$63.00	\$1,323.00

Purchase of a niche in the columbarium includes the rights for interment per niche, care and maintenance, wreathe name plaque, one cremation opening and closing plus applicable GST.

DISINTERMENT RATES (Opening & Closing Only)

Description	Total Before GST	GST (5%)	Total
Casket	\$866.25	\$43.31	\$909.56
Cremation	\$320.25	\$16.01	\$336.26

Note: All casket burial disinterment will be contracted out with cemetery staff doing the opening and closing only.

Relocation of disinterment in town-owned cemeteries will require the purchase of new interment rights and opening and closing fees on new grave.

ADDITIONAL SERVICES CHARGES (Over & Above Normal Burial Charges)

Description	Total Before GST	GST (5%)	Total
Saturday Burial – Casket	\$346.50	\$17.33	\$363.83
Saturday Burial – Cremation	\$162.75	\$8.14	\$170.89
Holidays	\$750.75	\$37.54	\$788.29

Note: Normal working hours are 7:30 a.m. – 4:00 p.m., Monday to Friday.

Saturday is NOT considered to be normal working hours.

OTHER CHARGES

Description	Care & Maintenance	Total Before GST	GST (5%)	Total
Preparation of Transfer of Ownership		\$31.50	\$1.58	\$33.08
Provide Duplicate of Indenture		\$31.50	\$1.58	\$33.08
Charges for Setting Markers & Pouring Foundations				
Construction of Monument Foundation (Per Cubic Foot of Concrete)		\$23.10	\$1.16	\$24.26
Minimum Charge for Foundation		\$262.50	\$13.13	\$275.63
Flat Marker Installation				
	Installation			
Under 173 Square Inches	\$57.75	\$57.75	\$2.89	\$60.64
Over 173 Square Inches	\$84.00	\$134.00	\$6.70	\$140.70
Upright Marker Care & Maintenance				
Under 4 Feet in Height or Width	\$100.00	\$100.00	\$5.00	\$105.00
Over 4 Feet in Height or Width	\$200.00	\$200.00	\$10.00	\$210.00

SCHEDULE “IS-E”

to By-law 40-09

INFRASTRUCTURE SERVICES

Culvert, Curb Cut/Fill & Catch Basin Fees

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

Driveway Entrance Culverts	Flat rate of \$225.00 per metre inclusive of the supply of culvert, installation and overhead costs.
Curb Cuts / Curb Fills	\$40.00 per metre
Catch Basin Installation	\$500.00

SCHEDULE “IS-F”

to By-law 40-09

INFRASTRUCTURE SERVICES

Other Facility Rental Fees

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

LEISUREPLEX & STEVENSVILLE MEMORIAL HALL				
Purpose	Leisureplex Banquet Hall		Stevensville Memorial Hall	
	FRI-SAT	SUN-THU	FRI-SAT	SUN-THU
Floor Only (non-sport)	\$245/day	\$190/day	\$214/day	\$161/day
Chairs (Set-up Only)	\$300/day	\$250/day	\$241/day	\$221/day
Chairs, Tables & Bar	\$500/day	\$385/day	\$428/day	\$321/day
Chairs, Tables, Bar, Kitchen - Including Dishes & Cutlery	\$700/day	\$545/day	\$562/day	\$402/day
Meeting Room	\$55/day	\$55/day	\$55/day	\$55/day
Cash Bar	\$214/day	\$214/day	n/a	n/a

CRYSTAL RIDGE COMMUNITY CENTRE - UPSTAIRS HALL	
Hall Rental – Floor Only	\$107/day

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

LEISUREPLEX & CRYSTAL RIDGE ARENAS	
Multi-Purpose Floor Rentals	
Purpose	Rate
Sport (e.g. Floor hockey/lacrosse)	\$57.00/hour
Spectator Event (e.g. Boxing) 60/40 gate split in favour of promoter	\$879.00 Minimum Charge
Event (e.g. Home Show, Trade Show, etc.)	\$879/day – Kinsmen Arena
	\$569/day – Jaycee Arena
	\$569/day – C.R.C.C.

USER GROUPS PER SEASON:	
Minor Ball, Soccer Organizations, Tennis Club, Football Club	
Adult Groups:	\$155.00 Per Team
Youth Groups:	\$4.00 Per Person (1)

(1) Shall not be automatically adjusted annually.

SCHEDULE "IS-G"

to By-law 40-09

INFRASTRUCTURE SERVICES

Point Abino Lighthouse Tour Fees

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

Point Abino Lighthouse Tours (including trolley ride)

Adult	(over 16)	\$6.00 per person
Youth	(age 12 to 16)	\$3.00 per person
Child	(under 12)	No Charge

SCHEDULE "IS-H"

to By-law 40-09

INFRASTRUCTURE SERVICES

Weed Cutting Fees

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

Description	Fee
Administrative Fee Per Lot	\$259.00
0 – 7,500 Square Feet	\$284.00
7,501 – 15,000 Square Feet	\$305.00
15,001 – 30,000 Square Feet	\$336.00
30,001 Square Feet – 1 Acre	\$352.00
1 Acre – 1.5 Acres	\$383.00
Over 1.5 Acres – 2 Acres	\$403.00
Each Additional Acre or part thereof from 2 to 10 Acres	\$305.00
Each Additional Acre or part thereof over 10 acres	\$300.00
Hand Cutting – per hour	\$243.00
Spraying for Poison Ivy	Actual contracted cost

SCHEDULE “LLS-A”

to By-law 40-09

LEGAL & LEGISLATIVE SERVICES

Business Licensing Fees

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

The following fees shall be adjusted annually based on the Statistics Canada *Consumer Price Index (CPI)*.

TYPE OF BUSINESS		FEE
New Business		\$128.00
Amusement Arcades		\$144.00
Auctioneer		\$ 65.00
Bed and Breakfast Establishments	Bi-annual non-refundable licence fee shall expire on the 31 st day of December in the following year in which the licence was issued.	\$155.00
Bill Distributors		\$390.00
Hawkers and Pedlars	Class 1 – Door to Door Sales	\$ 65.00
	Class 2-1 – Temporary Sales	\$ 80.00
	Class 2-2 – Fireworks	\$118.00
	Class 3 – Shows	\$ 65.00
	Class 4 – General	\$ 65.00
Pawn Brokers		\$ 65.00
Refreshment Vehicle (per vehicle operated by any one owner)		\$150.00
Refreshment Cart (per cart operated by any one owner)		\$133.00
Refreshment Cycle (per cycle operated by any one owner)		\$133.00
Residential Emergency Hostel		\$160.00
Restaurant and Fresh Food Establishments		\$123.00
Second Level Lodging Homes		\$160.00
Late Payment Charge (shall be added to the licence fee for those renewal applications received after January 31 st in the current licence year)		\$22.00

SCHEDULE “LLS-B”

to By-law 40-09

LEGAL & LEGISLATIVE SERVICES

Dog Licensing Fees and Charges

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

DESCRIPTION		FEE
Spayed or Neutered (per new dog) (evidenced by a certificate of veterinarian)		\$ 25.00
	Licences purchased after June 30th (proof that dog was purchased or lawfully acquired after June 30 th of that year required)	\$ 20.00
Unaltered (per new dog)		\$ 35.00
	Licences purchased after June 30th (proof that dog was purchased or lawfully acquired after June 30 th of that year required)	\$ 30.00
Fee for Non-Renewal before April 1st (in the year following expiration) – added to license fee		\$ 10.00
Transfer of Licence Re-Registration Fee		\$ 5.00
Kennel Licence (kennel of purebred dogs registered with the Canadian Kennel Club Incorporated, or any such other bona fide kennel club, which is not licensed as a shop or place where animals or birds for use as pets are sold or kept for sale, subject to subsection 11(c) of By-law No. 119-97 as amended or superseded from time to time)		\$125.00
Replacement Licence for New Residents to Town of Fort Erie		\$ 5.00
Replacement Tag		\$ 5.00
Poundkeeper Boarding Expenses	First Occurrence (plus costs)	\$ 20.00
	Second Occurrence (plus costs)	\$ 25.00
	Third Occurrence (plus costs)	\$ 30.00
	Fourth Occurrence (plus costs)	\$ 35.00
	Other Services: 1st day or part thereof	\$ 12.00
	Each day thereafter	\$ 9.00

SCHEDULE "LLS-C"

to By-law 40-09

LEGAL & LEGISLATIVE SERVICES

Fees for Services under the *Vital Statistics Act*

(as amended or replaced from time to time)

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

Description	Fee
Marriage Licence	\$125.00
Live Birth Registration	\$ 20.00
Burial Permits / Death Registrations	\$ 20.00
Registrar Statement	\$ 15.00

SCHEDULE “LLS-D”

to By-law 40-09

LEGAL & LEGISLATIVE SERVICES

Fees for Services under the *Commissioner for Taking Affidavits Act* (as amended or replaced from time to time)

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

Description	Fee
Commissioner of Oath signature for municipal documents	No Fee
Foreign Pension Applications	No Fee
Commissioner of Oath signature for any and all other documents and certification of documentation (up to 2 documents)	\$10.00
Three (3) or more documents	\$20.00
Preparation of Affidavits / Declarations	\$25.00

SCHEDULE “LLS-E”

to By-law 40-09

LEGAL & LEGISLATIVE SERVICES

Fees for Miscellaneous Services

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

Description		Fee
Environmental Information Request		\$150.00
Mayor’s Certificate for Special Occasion		\$125.00
Property Information Status Report (PISR)	Complete Package	\$150.00
	Partial Package	\$ 50.00
	Extraneous Flow	\$ 50.00
	Inspection (if requested) additional fee	
Shoreline Dock Permit – per season		\$ 25.00
Copies	Per microfilm copy (up to and including legal size)	\$ 2.00
	Per microfilm copy (over legal size)	\$ 3.00
	Per photocopy (up to and including legal size)	1 st 10 pages free
	Per photocopy (up to and including legal size, over 10 pages)	\$.25
	White prints – per square foot	\$.50
	Per Data Disk	\$ 10.00
Certificate of Compliance (with provisions of the Town’s Property Standards By-law)		\$200.00

SCHEDULE "LLS-F"

to By-law 40-09

LEGAL & LEGISLATIVE SERVICES

Encroachments on Municipal Road Allowances

The *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides municipalities with authority to establish and impose fees and charges.

TABLE OF ADMINISTRATION AND ANNUAL FEES

CLASS OF ENCROACHMENT	ADMINISTRATION FEE	ANNUAL FEE
RESIDENTIAL	\$300.00	\$157.50 *
COMMERCIAL AND OTHER (ie. Industrial, Agricultural, Institutional and Open Space)	\$300.00	Calculated based on area of encroachment multiplied by the Owner's annual taxes (first year) for per square foot cost, or \$157.50, whichever is greater, plus C.P.I.* increase annually
WATERFRONT	\$500.00	\$157.50 *

* The annual fee shall be increased annually based on the Statistics Canada *Consumer Price Index* (CPI).